

IMPORTANT NOTICE REGARDING YOUR CHECK

The Debt Collection Improvement Act of 1996 requires that most payments made by the federal government, including vendor payments, must be made by electronic funds transfer (EFT) beginning January 2, 1999. A benefit of receiving payments by EFT is that your funds are directly deposited to your account at a financial institution and are available to you on the date of payment.

Use the form located on the reverse side of this card to enroll in Direct Deposit of your federal payment from ***[agency name]***. Return the completed form to ***[agency name, street address, city, zip code]***. If you have any questions regarding your enrollment, please contact ***[agency contact and phone number]***.

If you have questions regarding the delivery of remittance information, please contact the financial institution where your account is held and/or the agency contact listed above.

ACH VENDOR ENROLLMENT FORM

(Please type or print all information)

OMB No. 1510-0056
Exp. Date 1/31/2000

Company/Payee Name _____

Address _____

Taxpayer ID Number (TIN) _ _ _ _ _

Financial Institution Name _____

Financial Institution Routing Transit Number (RTN) _ _ _ _ _

Depositor Account Title _____

Depositor Account Number _ _ _ _ _ Type ☐ Checking
☐ Savings

Vendor's Contact Person _____ Phone _____

Vendor's Authorized Signature _____

Privacy Act Statement: Collection of this information is authorized by 31 U.S.C. 3332(g), 3325(d), and 7701(c). The information will be used by the Government to make payment by electronic funds transfer to a vendor. This information may also be used for income reporting and for collecting and reporting on any delinquent amounts arising out of a vendor's relationship with the Government. Disclosure of the information by the vendor is mandatory. Failure to provide the requested information may result in the delay or withholding of payment to the vendor.